

MCOECN Board of Trustees

Wednesday June 24, 2020, beginning at 2:00 p.m.
Conducted via Zoom: <https://zoom.us/j/97953126908>

Board Meeting Agenda

- I. Call to Order
- II. Approval of Minutes
 - a. Recommend approval of the minutes from the Board of Trustees meeting on 5/7/20.
- III. Executive Session to discuss the employment, dismissal, compensation or contract of a public employee(s).
- IV. Action Items
 - a. Recommend approval of the financial reports as presented for 4/30/2020 and 5/31/2020 (bank reconciliation, financial summary, financial detail).
 - b. Recommend approval of the following employment actions:
 1. Resignation of Bill Young, Director of Customer Service and Support, effective 6/30/2020, for the purpose of retirement.
 2. Approval of Tracy Varner, Professional Technical Support Specialist, July 1, 2020 through June 30, 2021, \$72,000.00 annual salary for full-time contract (Paid from the INFOhio Local Fund).
 3. Approve salary ranges associated with the job descriptions and classifications that were approved by the Board of Trustees in May.
 4. Approve personnel assignments to revised job descriptions and classifications that were approved by the Board of Trustees in May.
 5. Approve contracts that include salary adjustments and a cost of living increase of 2% for Management Council employees unless exempted, which will result in an increase to the annual payroll of \$45,641 or 0.9% (nine tenths of one percent).
 6. Approve contract duration of one year for all grant funded personnel and two years for specific leadership positions.
 - c. Recommend approval of changes in Appropriations and Estimated Revenue per agenda attachment for FY 2020.
 - d. Recommend approval to permit the CFO in consultation with the CEO to make necessary appropriation modifications to all funds to ensure closing Fiscal Year 2020 in the black and reporting any such modifications to the board at the first regular meeting of Fiscal Year 2021.

- e. Recommend approval of budgets and accompanying appropriations for Fiscal Year 2021 for the following funds (all included in agenda packet):
 - 1. MC Compassion Fund (018-9001)
 - 2. ERP Project Fund (020-9001)
 - 3. Ohio Distance Learning Association Fund (020-9002)
 - 4. SSDT Local Fund (020-9003)
 - 5. INFOhio Local Fund (020-9199)
 - f. Recommend approval of the memorandum of agreement (MOA) with NCOCC for Kiosk Support for Fiscal Year 2021 in the amount of \$50,182.42 (included in agenda packet).
 - g. Recommend approval of the Fiscal Year 2021 liability and property insurance quote from SORSA in the amount of \$4,491.00.
 - h. Recommend approval to transfer the 6/30/2020 balance in the Student Information Project Fund (020-9005) to the General Fund (001-0000) with future activity accounted for in the General Fund (001-0000).
 - i. Recommend approval of a two-year extension of the agreement with SirsiDynix, library automation vendor, on behalf of all ITCs, to provide library automation services (included in agenda packet).
 - j. Appoint a President Pro Tem for the August Board Meeting.
- V. CEO Report – Geoff Andrews
- a. P-EBT follow up work
 - b. Ohio connectivity and device mapping
 - c. CARES funding
 - d. Rethinking Education grant and Harvard Rural grant update
 - e. Fiscal teams’ successes
 - f. Reset Restart and state funding information, if available
- VI. Board Discussion Items
- VII. Adjournment