

MCOECN Board of Trustees

Thursday May 6, 2021, beginning at 2:00 p.m.
Conducted via Zoom: <https://zoom.us/j/97455850707>

Board Meeting Agenda

I. Call to Order – 2:00 P.M.

Welcome and overview of the Agenda by Geoff Andrews – CEO.

II. Approval of Minutes (Action Item)

- a. Recommend approval of the minutes of the regular meeting on 3/25/21.

III. Regular Business (Action Item)

- a. Recommend approval of the financial reports as presented for 3/31/2021 (bank reconciliation, financial summary, financial detail).
- b. Recommend approval of the following job descriptions (copies in board agenda packet):
 - i. Business Development and Government Relations Specialist
 - ii. Product Research and Reseller Analyst
 - iii. Communications Associate
 - iv. Security Compliance Analyst
- c. Recommend approval of a \$100 stipend for Management Council employees completing all steps of the 2021 Interactive Health Wellness Program.
- d. Recommend approval of the Fiscal Year 2022 General Fund Budget, to be recommended to Membership:

Estimated Beginning Balance:	\$6,770,000
Revenue Estimates:	
Interest Income	\$ 24,000
Membership	\$ 236,000
MCOECN Services	\$ 2,336,800
Product/Services Resale	\$ 1,631,800
Grant/Program Management	\$ 1,038,600
Other Revenue	<u>\$ 102,058</u>
Total Projected Revenue:	\$ 5,444,450

Expense Estimates:

Salaries	\$ 2,259,526
Fringe Benefits	\$ 723,652
Purchased/Contracted Services	\$ 1,052,150
Supplies	\$ 1,483,500
Equipment	\$ 325,000
Other	\$ 45,000
Total Projected Expenses:	\$5,888,828

Revenue Over/(Under) Expenses: \$ (444,378)

Estimated Ending Balance: \$6,325,622

- e. Recommend approval of the Fiscal Year 2022 Membership Fee of \$12,750 for full members and \$6,500 for associate members, to be recommended to Membership.
- f. Recommend approval of the Fiscal Year 2022 Kiosk Fee per ITC as follows: \$7,500 per ITC, plus \$1.15 per staff user and an additional .50 for AESOP users (Estimated Individual ITC calculations in the attached packet).
- g. Recommend approval of the Fiscal Year 2022 ISP discounted rate of \$.65 per MB per month (down from .80 from last year), contingent on the award of the Fiscal Year 2022 ISP Subsidy Grant by the Ohio Department of Education in an amount similar to the Fiscal Year 2021 award.
- h. Recommend approval of a “rate holiday” for ISP services to MCOECN member ITCs for the month of July 2021.

IV. CEO Report – Geoff Andrews

- a. Advocacy reflections – including an Advocacy Committee of Board/ITC members
- b. RemotEDx going forward and Generation Yes/schoolhouse.world possibility
- c. Pandemic EBT update
- d. Membership Meeting Preview

V. Board Discussion Items

- a. Vacation buy back due to Covid restrictions

VI. Adjournment